

Team App User Guide

Team App works best through the Team App smartphone app, available for free in the Android Store and the iPhone store. Download the app, register, then search for “185 Olds RCACs”. Request to join our Team App, and wait for us to approve your request. Once we have approved your request, you will have access to detailed information on Cadet events, newsletters, schedules (e.g. Band, Flag Party, etc.) and important documents.

If you do not have a smartphone, you can access our Team App by going to 185Olds.Team App.com on a web browser.

At least one parent of each Cadet is required to sign up. Cadets are invited to sign up as well but are not required to.

Updates

To avoid this app becoming an annoyance, we generally will not send out notifications when information is updated. The only time we might do this is when information is especially important and/or time-sensitive, or when a permission slip deadline has been missed.

Newsletters

The app is not intended to replace the Mailchimp newsletters we periodically send out, so continue to look for them in your email inbox.

Events

Tap on individual events to find the most recent information on each event.

Online Permission

To reduce the amount of paper the office uses and to make responses simpler, we are using the RSVP function as an online permission slip. Overnight events (e.g. Worthington FTXs, Citizenship tours, etc.) will still require paper permission slips because of the number of documents required. The app is set up so that only parents can RSVP on behalf of their children – cadets cannot RSVP on their own behalf. The deadline for permission is two weeks prior to the event; we ask for a firm response for all cadets by this time.

On the smartphone app, events that require an online permission slip include an additional RSVP icon that indicates the status of your reply. Events do not show an RSVP status icon on the web browser version. When replying that a cadet will attend an event, a window pops up that asks for “number of additional people”. This number must be left at 0. This is a field we currently cannot get rid of and cadets are not permitted to invite friends along to events.

Questions / Support

If you have any questions or require assistance, or notice incorrect information, contact 2Lt Anning at 185OldsTraining@gmail.com or in person at the Air Cadet Hall most Monday and Thursday evenings.